



# The Town of Lake Lure Police Department

*Chief Sean Humphries*

**Post Office Box 195 Lake Lure, North Carolina 28746**  
**828-625-4685 F. 828-625-8839**  
**townoflakelure.com**

## POLICY FOR ACCIDENT REPORT HANDLING AND/OR DISSEMINATION

Regarding Reports for Insurance Companies/Solicitors/Other

At the request of and Insurance Companies/Solicitor/Other, (anyone other than those involved directly in an automobile accident), a report will be printed and can be picked up in person and/or faxed and/or mailed via USPS and is available for a Report Cost of \$3.00 per report, an expense that reflects the office cost to produce and/or fax and/or mail the Accident Report.

The Insurance Companies/Solicitors/Other should give sufficient notice to Agency (Police Department) of request for report.

The Agency will not go back further than a 30-day time frame to copy a report for Insurance Companies/Solicitors/Other unless said has been secured by a defendant and/or victim of an accident.

To request a copy of a report you may do so by calling 828-625-4685. You may request by mail with the required payment by mailing your request to P.O. Box 195, Lake Lure, NC 28746. Agency must have Report Cost prior to faxing or sending by mail. A report may be obtained in person at our Agency at 2950 Memorial Highway, Lake Lure, NC 28746, the report Cost must be paid at the time of request.

2/12/2015

