

**TOWN OF LAKE LURE**  
**Vacation Rental Operating Permit Application**

**Permit Fee \$250.00**

**Permit No. VROP-**

Approved: _____	_____ Zoning Administrator
Rejected: _____ (see attached explanation)	Date: _____

**Please complete all sections of form.**

**PERSON MAKING APPLICATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name and phone number of operator if other than applicant:

\_\_\_\_\_

**INFORMATION REGARDING PROPERTY:**

Map Page \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Current zoning \_\_\_\_\_

Tax PIN: \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_

Street address \_\_\_\_\_ Number of Parking Spaces \_\_\_\_\_

Owner \_\_\_\_\_ Proposed Occupancy \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Lake Access: Yes G No G

Daytime Phone \_\_\_\_\_ Boat Offered with Rental: Yes G No G

Marketing name of rental property (if applicable) \_\_\_\_\_

**24/7 CONTACT PERSON:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Physical Location (Est. time to property) \_\_\_\_\_

**TYPE OF WATER AND SEWER SYSTEMS:**

Water system:    Public (Town) \_\_\_\_\_    Private (CWS) \_\_\_\_\_  
                                  Individual well: \_\_\_\_\_    Other: \_\_\_\_\_

Sewer system:    Public (Town) \_\_\_\_\_    Private (CWS) \_\_\_\_\_  
                                  Septic tank:    \_\_\_\_\_

**ADDITIONAL INFORMATION:**

- Site Plan showing off-street parking (drawn to scale)
- Adequate septic or sewer supporting documentation
- Copy of standard rental agreement
- Copy of Town of Lake Lure commercial boat license (if rental includes the use of a boat)
- Proof of TDA registration and payment of taxes for prior year
- Other \_\_\_\_\_
- Other \_\_\_\_\_

*I hereby swear (affirm) that this application for a Residential Vacation Rental Operating Permit, along with all supporting documentation, is accurate and correct to the best of my understanding and knowledge and I agree to comply with all requirements of the Town of Lake Lure zoning ordinance. I also acknowledge that I am aware of the occupancy restrictions on the use of the property as a residential vacation rental and agree to abide by those restrictions. I understand an initial inspection will be conducted by Town of Lake Lure staff to ensure compliance with town regulations prior to the approval of this permit.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Original Application

\_\_\_\_\_  
Signature of Property Owner (if other than applicant)

Inspection reports attached:

- Lake Lure Zoning Administrator
- Lake Lure Fire Chief